



# CITY OF ATLANTA

SHIRLEY C. FRANKLIN  
MAYOR

BUREAU OF BUILDINGS  
ARBORIST DIVISION  
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DEPARTMENT OF PLANNING AND  
COMMUNITY DEVELOPMENT

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COMMISSIONER

AINSLEY CALDWELL, ARBORICULTURAL  
MANAGER

## REQUEST FOR TREE REMOVAL POSTING (YELLOW SIGN) OR PRE-CONFERENCE

**NOTE:** The Plan Submittal (Blue sign) will be posted when the Arborist Division receives your plans.

SUBMITTAL OF REQUEST INDICATES THAT SITE CONDITIONS ARE IN COMPLIANCE WITH THE  
**TREE PROTECTION ORDINANCE.**

**We encourage online Applications at our webpage**  
<http://www.atlantaga.gov/government/planning/newarborist012706.aspx>

PRE-CONFERENCE MEETING \_\_\_\_\_

POSTING (Yellow Sign) \_\_\_\_\_

**BB PERMIT No. or PERMIT APPLICATION No.** \_\_\_\_\_ **(must be provided in order to be processed)**

DATE \_\_\_\_\_

INSPECTOR \_\_\_\_\_

COMPLETE SITE ADDRESS \_\_\_\_\_ (NE) (NW) (SE) (SW)

SPECIAL INSTRUCTIONS \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

CONTACT PHONE # \_\_\_\_\_ CELL# \_\_\_\_\_ FAX# \_\_\_\_\_

SUBMITTED BY \_\_\_\_\_

RELATIONSHIP TO SITE \_\_\_\_\_

**Upon submittal of a Preliminary Approval to Remove Trees posting request**

**Arborists have FIVE BUSINESS DAYS to respond**

October 2007